

Zetland Park Methodist Church Room Lettings Policy

This policy applies to room hire agreements between external parties ¹ and Zetland Park Methodist Church.

1. All lettings to be compliant with the Standing Orders of the Methodist Church ².
2. Formal licence agreements to be signed (based on form issued by TMCP) ².
3. Lettings to comply with the following local amendments and restrictions as agreed by Church Council.
 - a. By permission of the Church Council small scale games of chance (such as raffle and tombola) are permitted if such an activity is incidental to, rather than the main purpose of, the event being organised. Note the restriction on alcohol is absolute and bottles of wine etc. are not permitted as prizes.
 - b. No lettings will be permitted for teenage birthday parties.
 - c. No lettings will be permitted for activities involving animals.
 - d. Using the kitchen facilities for food preparation is only permitted if specifically requested and agreed. (Access for drinks is always permitted).
 - e. All regular hirers do so on the understanding that there might be occasions when they have to "give way" to church functions.
 - f. No lettings will be permitted if it can be reasonably predicted that there could be disturbance to neighbours.
 - g. No lettings will be permitted if it can be reasonably predicted that activities would be contrary to the tenets of the Christian Faith.
4. The lettings secretary shall have full discretion on all matters relating to room bookings, notwithstanding the amendments and restrictions listed above.

Notes

1. External Party: Anyone hiring the premises who is neither a Member of Zetland Park Methodist Church nor an organisation overseen by the Zetland Park Methodist Church Council.
2. Standing Orders and Trustees for Methodist Church Purposes prohibit Alcohol and Gambling and require, where necessary, compliance with safeguarding policy so no need to further elaborate here. Also included are clauses regarding care of the premises, insurance, cleaning etc.

This policy was agreed by the Zetland Park Methodist Church Council on 25th October 2016